



Del Ray Monograms • (202) 733-8150

EMBROIDERY ORDER FORM



Delivery dates are estimates. We will call you as soon as your job is complete.

PLEASE NOTE

We will not accept embroidery orders over the phone, only in person or email. This is to ensure orders are taken correctly.

DISCLAIMER

It is the customer's responsibility to approve the placement, size, font and color of the embroidery. Certain fabrics react differently to the monogram process and human error can occur. Our goal is to make sure every customer is 100% satisfied. DRM will not be responsible for losses greater than 2x's the price of the monogram. Valuable/irreplaceable items should not be left to monogram. Once an order has been placed it cannot be canceled. If the job has not been started a DRM store credit may be issued.

CUSTOMER INFORMATION

NAME

PHONE NUMBER

DROP SHIP

NAME

ADDRESS

CITY

STATE

ZIP CODE

Today's Date

Estimated Delivery Date

DRM \$

PG \$

PAID ☐

OWES ☐

Home items are DRM's, children's items should be charged to PG.

Called: Y ☐ N ☐

Date: _____

Monogrammer Name

EMBROIDERY DETAILS

(Necessary details include item description, item color, font, thread color and placement.)

ITEM

ITEM COLOR

QUANTITY (identical pieces)

FONT

THREAD COLOR

MONOGRAM OR INITIALS
(in order initials will appear)

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NAME, MESSAGE OR GRAPHIC
(additional charges may apply.)

LINE 1

LINE 2

ITEM

ITEM COLOR

QUANTITY (identical pieces)

FONT

THREAD COLOR

MONOGRAM OR INITIALS
(in order initials will appear)

--	--	--

NAME, MESSAGE OR GRAPHIC
(additional charges may apply.)

LINE 1

LINE 2

ITEM

ITEM COLOR

QUANTITY (identical pieces)

FONT

THREAD COLOR

MONOGRAM OR INITIALS
(in order initials will appear)

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NAME, MESSAGE OR GRAPHIC
(additional charges may apply.)

LINE 1

LINE 2

MONOGRAM FONTS

(Please select a font number and write it in the embroidery detail section on the front.)



1



2



3



4



5



6



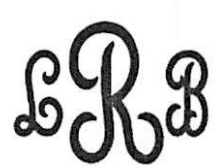
7



8



9



10

MONOGRAM or WRITING FONTS

(Please select a font (A-I) and write it in the embroidery detail section on the front.)

Times A

Curlz B

Tinkertoy C

Kayleigh D

Roselyn E

Harrington F

BoysRgross G

FrenchScript H

Arial Rounded I

EMBROIDERY PRICING

(Pricing is calculated by height or width, whichever is greater.
Custom pricing is an estimate only. Final price/upcharge is due at pick up.
All orders should pay the minimum at the time of drop off.)

Monogram/Name • less than 3"	\$18 minimum
Monogram/Name • 3"-4"	\$22 minimum
Monogram/Name • 5"-6"	\$28 minimum
Monogram/Name • 7"-8"	\$36 minimum
Monogram/Name • 9"-10" (wide)	\$48 minimum

(Maximum monogram size 7.25"H x 10"W)



DESIGN EXTRAS

Designs	\$10
Borders	\$10
Flowers	\$10
Applique designs (starting price)	\$35
Knockdown stitching (used on plush items)	\$5
Stitched sample/proof	\$6
Rush Fee (same day service, if available)	\$25
Rush Fee (2-day service, if available)	\$10
Digitizing Custom Designs up to 4"x 4"	\$50

VINYL PRICING

(Available colors: Gold, Silver, Blue, Black,
Navy, Yellow, Red, Pink, Purple and White)

2"x2"	\$12
3"x3"	\$14
4"x4"	\$16
5"x5"	\$18
6"x6"	\$20