DRM

Del Ray Monograms • (202) 733-8150
EMBROIDERY ORDER FORM
Delivery dates are estimates. We will call or text you as soon as your job is complete.

PLEASE NOTE

We will not accept embroidery orders over the phone, only in person or email. This is to ensure orders are taken correctly.

DISCLAIMER

It is the customer's responsibility to approve the placement, size, font and color of the embroidery. Certain fabrics react differently to the monogram process and human error can occur. Our goal is to make sure every customer is 100% satisfied. DRM will not be responsible for losses greater than 2x's the price of the monogram. Valuable/irreplaceable items should not be left to monogram. Once an order has been placed it cannot be canceled. If the job has not been started a DRM store credit may be issued.

CUSTOMER INFORMATION

NAME

PHONE NUMBER/EMAIL

NAME

ADDRESS

CITY   STATE

ZIP CODE

_____
Today's Date

_____
Estimated Delivery Date

DRM $

PG $

PAID ☐   **OWES** ☐

☐ **CC**   ☐ **VENMO**   ☐ **CASH**

Called/   Y ☐   N ☐
Texted:

Date: _____

_____
Monogrammer Name

EMBROIDERY DETAILS
(Necessary details include item description, item color, font, thread color and placement.)

1

ITEM

ITEM COLOR   QUANTITY (identical pieces)

FONT   THREAD COLOR

MONOGRAM OR INITIALS
(in order initials will appear)

*Monograms last name initial is centered & larger

NAME, MESSAGE OR GRAPHIC
(additional charges apply.)

LINE 1

PLACEMENT

2

ITEM

ITEM COLOR   QUANTITY (identical pieces)

FONT   THREAD COLOR

MONOGRAM OR INITIALS
(in order initials will appear)

*Monograms last name initial is centered & larger

NAME, MESSAGE OR GRAPHIC
(additional charges apply.)

LINE 1

PLACEMENT

3

ITEM

ITEM COLOR   QUANTITY (identical pieces)

FONT   THREAD COLOR

MONOGRAM OR INITIALS
(in order initials will appear)

*Monograms last name initial is centered & larger

NAME, MESSAGE OR GRAPHIC
(additional charges apply.)

LINE 1

PLACEMENT

MONOGRAM FONTS

(Please select a font number and write it in the embroidery detail section on the front.)

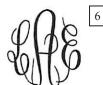|				
1	2	3	4	5
6	7	8	9	10

MONOGRAM or WRITING FONTS

(Please select a font (A-I) and write it in the embroidery detail section on the front.)

Times A **Curlz** B **Tinkertoy** C

Kayleigh D **Roselyn** E **Harrington** F

BoysRGross G **FrenchScript** H **Arial Rounded** I

EMBROIDERY PRICING

Pricing is calculated by height or width, whichever is greater, with a single color thread. Pricing is an estimate only. Final price/upcharge is due at pick up. **All orders should pay the minimum at the time of drop off.**

Monogram/Name • less than 3"	$25 minimum
Monogram/Name • 3"-4"	$30 - $40
Monogram/Name • 5"-6"	$42 - $50
Monogram/Name • 7"-8"	$50- $150
Monogram/Name • 9"-10" (wide)	$60+

(Maximum monogram size 7.25"H x 10"W)

ASK US ABOUT VOLUME DISCOUNTS

DESIGN EXTRAS ADDED TO A MONOGRAM

Designs	$25 - $50
Borders	$16 - $50
Flowers	$16 - $50
Applique designs	$40 - $175
Knockdown stitching (used on plush items)	$10 - $25
Stitched sample/proof	$10/each
Each additional thread color	$3/each
Rush Fee (same day service, if available)	$30
Rush Fee (2-day service, if available)	$20
Digitizing Custom Designs up to 4"x 4"	$50+
Digitizing Custom Designs Larger than 4"x4"	$75 - $200

VINYL PRICING

(Available colors: Gold, Silver, Blue, Black, Navy, Yellow, Red, Pink, Purple and White)

2"x2"	$20
3"x3"	$22
4"x4"	$24
5"x5"	$26
6"x6"	$28